

Frome Cricket Club

CLUB CONSTITUTION

Title

1. The Club shall be known as the Frome Cricket Club and is herein referred to as the "Club".

Objective

2. The objective of the Club shall be to develop, encourage and provide facilities for the highest possible quality of recreational cricket for players of all standards whilst at the same time providing a sports based community facility for Frome.

ECB Policies

2a. The Club and its members shall ensure that members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket. The Club shall adopt and implement the ECB Safe Hands – Cricket's Policy for Safeguarding Children and any future versions of the policy. The Club shall adopt and implement the ECB Cricket Equity Policy and any future versions of this policy.

The Trustees

3. There shall be a minimum of three trustees who shall deal with the real property of the club as the Management Committee may from time to time reasonably direct by resolution.

- a. The Trustees shall be fully indemnified against all risk and expenses out of the Club property.
- b. The Trustees shall hold office until death or resignation or until removal from office by the Management Committee.
- c. Where by reason of death, resignation or removal it is necessary for a new Trustee or Trustees to be appointed, the Management Committee must nominate the person or persons to be appointed the new Trustee or Trustees.
- d. To give effect to a nomination the club Chairman is nominated as the person to appoint new trustees of the club within the meaning of the Trustee Act 2000 section 36 or as amended, and he must by deed appoint the person or persons nominated by the Management Committee.

Membership

4. Membership of the Club shall consist of Officers of the Club and members.
5. Membership of the Club shall be open to any person completing a membership application form and by paying the relevant subscription as determined from time to time by the General Committee.
6. There shall be seven classes of membership available, divided between those with voting rights and those without. These are:
 - a, Voting Members
 - i, Honorary Life Members
 - ii, Vice Presidents
 - iii, Playing Members
 - iv, Intermediate Playing Members (over 16 and in full-time education or on a recognised training scheme)
 - b, Non-Voting Members
 - i, Youth Playing Members
 - ii, Honorary Members
 - iii, Associate Members
7. All members will be subject to the regulations of this Constitution and the associated Club Rules and, by joining the Club, will be deemed to accept said Constitution and Rules.

Officers

8. The Officers of the Club shall be as follows:
 - a, The President
 - b, The Chairman
 - c, The Vice Chairman
 - d, The Secretary
 - e, The Treasurer
 - f, The Fixture Secretary
 - g, The Club Captain
 - h, The Captains and Vice Captains of the senior elevens
 - i, The Child Protection Officer
 - j, The Youth Cricket Manager
 - k, The Clubhouse Manager
 - l, The Ground Manager
 - m, The Press Officer

Election of Officers

9. All Officers shall be elected at the Annual General Meeting of the Club, from, and by, the Voting Members of the Club.
10. All Officers are elected for a period of one year, but may be re-elected to the same office or another office the following year.

General Committee

11. The strategic management of the Club shall be conducted by a General Committee comprising of the Officers of the Club.
12. The General Committee shall be convened by the Secretary and shall meet quarterly.
13. The quorum requires for business to be agreed at General Committees shall be eight positions. All decisions shall be made on the basis of a simple majority vote. In the case of equal votes, the Chairman shall be entitled to an additional casting vote.
14. The duties of the General Committee shall include, inter alia:
 - a, To set the strategic direction for the Club on behalf of the members. This shall include, inter alia, endorsement of the Club's development plan, setting subscription rates, setting in-year financial targets, setting the Selection Policy and approval of all proposals which have significant financial implications.
 - b, To take reports from and provide direction to its sub-committees.
 - c, To appoint a Club Auditor.
 - d, To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by Voting Members and should be audited before every Annual General Meeting.
 - e, To decide upon the recipients of the Club's annual awards.
 - f, To make recommendations to the AGM as to awarding Club honours.
 - g, To endorse the Club Rules and any changes thereto.
15. The General Committee shall have the power to appoint any eligible individual to fill a vacancy on the General Committee that has occurred since the previous Annual General Meeting.

16. The General Committee may co-opt additional members of the Club onto the Committee as the Committee feel is necessary in order for it to perform its duties. Co-opted members shall not be entitled to a vote on the Committee.

17. The General Committee shall have three standing sub-committees:

- a, The Executive Committee chaired by the Chairman.
- b, The Cricket Committee chaired by the Club Captain.
- c, The Youth Committee chaired by the Youth Cricket Manager.

Executive Committee

18. The day to day management of the Club shall be conducted by an Executive Committee comprising the following Officers of the Club:

- a, The Chairman
- b, The Vice Chairman
- c, The Secretary
- d, The Treasurer
- e, The Club Captain
- f, The Youth Cricket Manager

19. The Executive Committee shall be convened by the Secretary and shall meet monthly. The Chairman will chair the Executive Committee.

20. The quorum requires for business to be agreed at Executive Committees shall be three positions. All decisions shall be made on the basis of a simple majority vote. In the case of equal votes, the Chairman shall be entitled to an additional casting vote.

21. The duties of the Executive Committee shall include, inter alia:

- a, To implement the strategic direction for the Club as set by the General Committee.
- b, To monitor the financial position of the Club against the targets set by the General Committee.
- c, To propose changes to the Club Rules.
- d, To provide reports to the General Committee on all matters affecting the day to day management of the Club.

22. The Executive Committee may co-opt additional members of the Club onto the Committee as the Committee feel is necessary in order for it to perform its duties. Co-opted members shall not be entitled to a vote on the Committee.

Cricket Committee

23. The day to day management of the playing side of the Club shall be conducted by a Cricket Committee comprising the following Officers of the Club:

- a, The Club Captain
- b, The Captains of the senior elevens
- c, The Youth Cricket Manager

24. The Cricket Committee shall be convened by the Club Captain and shall meet weekly during the playing season. The Club Captain will chair meetings of the Cricket Committee.

25. The quorum requires for business to be agreed at Cricket Committees shall be three positions. All decisions shall be made on the basis of a simple majority vote, except in the case of selection where the endorsed Selection Policy shall be applied. In the case of equal votes, the Committee Chairman shall be entitled to an additional casting vote.

26. The duties of the Cricket Committee shall include, inter alia:

- a, To select teams to represent the Club taking due account of the Club's Selection Policy.
- b, To monitor the playing side of the Club, including where appropriate consulting the wider playing membership.
- c, Providing direction to any Club Coach as to the goals for the coaching activities.
- d, Linking as necessary with the Youth Committee to ensure the appropriate development of youth cricket within the Club and to ensure youth players are given appropriate opportunities within the adult structure of the Club.
- e, To provide reports to the General Committee on all matters affecting the playing side of the Club (except those limited to youth development).

27. The Cricket Committee may co-opt additional members of the Club onto the Committee as the Committee feel is necessary in order for it to perform its duties. Co-opted members shall not be entitled to a vote on the Committee.

Youth Committee

28. The day to day management of the youth development of the Club shall be conducted by a Youth Committee comprising the following individuals:

- a, The Youth Cricket Manager
- b, The Club Captain
- c, The Team Managers of each youth eleven fielded by the Club

29. The Youth Committee shall be convened by the Youth Cricket Manager and shall meet monthly. The Youth Cricket Manager will chair the Youth Committee.

30. The quorum requires for business to be agreed at Youth Committees shall be three positions. All decisions shall be made on the basis of a simple majority vote. In the case of equal votes, the Committee Chairman shall be entitled to an additional casting vote.

31. The duties of the Youth Committee shall include, inter alia:

a, To provide a structure, both on and off the field, to develop youth cricket and youth players of either sex within the Club.

b, To monitor the implementation of the Club's Child Protection Policy which adheres to the ECB Safe Hands Policy.

c, To provide reports to the General Committee on all matters relating to youth cricket and youth development.

32. The Youth Committee may co-opt additional members of the Club onto the Committee as the Committee feel is necessary in order for it to perform its duties. Co-opted members shall not be entitled to a vote on the Committee.

General Meetings

33. The Annual General Meeting of the Club shall be held not later than the end of October each year.

34. Twenty one clear days written notice shall be given to members of the Annual General Meeting by posting a notice of the meeting on the Club notice board, in the fixture card, in the local press and on the Club's website.

35. Members must advise the Secretary in writing of any other business to be moved at the Annual General Meeting at least fourteen days before a meeting.

36. The Secretary shall give notice of the agenda for the Annual General Meeting by posting a notice on the Club's notice board and on the Club's website no less than seven days before the meeting.

37. The business of the Annual General Meeting shall be to:

a, Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.

b, Receive the annual report of the General Committee from the Secretary.

c, Receive the audited accounts for the year from the Treasurer.

- d, Elect the Officers of the Club.
- e, To consider any recommendations from the General Committee for awarding Club honours to individuals.
- f, Transact only such other business as received properly by the Secretary and included on the agenda.

38. Special General Meetings may be convened by the General Committee or on receipt by the Secretary of a request in writing from not less than ten Voting Members of the Club. At least twenty one days notice of the meeting shall be given of the meeting by posting a notice of the meeting on the Club notice board, in the local press and on the Club's website.

39. At all General Meetings, the chair will be taken by the President or, in their absence, by a deputy nominated by the Secretary and confirmed by Voting Members attending the meeting.

40. Decisions made at a General Meeting shall be by a simple majority vote from those Voting Members attending the meeting. In the event of equal votes, the chair shall be entitled to an additional casting vote.

41. A quorum for a General Meeting shall be twenty Voting Members of the Club including three from the Chairman, Vice Chairman, Secretary and Treasurer.

42. Each Voting Member of the Club shall be entitled to one vote at General Meetings.

Exclusion of Liability

43. Neither the Club nor any Officer of the Club shall be liable to any member or guest of a member for any loss or damage to any property occurring from whatever cause in or about Club premises, nor for any injury sustained by any member or guest whilst on or entering or leaving Club premises, and, wherever practicable, a notice to this effect shall at all times be displayed in a prominent position in the Clubhouse.

Alterations to the Club Constitution

44. Any proposed alterations to the Club Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal.

45. Any alteration or amendment must be proposed by a Voting Member of the Club and seconded by another Voting Member. Such alterations shall be passed if supported by not less than two-thirds of those Voting Members present at the meeting, assuming that a quorum has been achieved.

Dissolution

46. If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene an Extraordinary General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

47. If at that Extraordinary General Meeting, the resolution is carried by at least two-thirds of the Voting Members present at the meeting, the Executive Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club as soon as practicable.

48. After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Voting Members of the Club, but shall be given or transferred either to another voluntary cricket organisation in the area having a similar objective to that of the Club or alternatively to the Somerset County Board for the purposes of furthering cricket in Somerset.

Declaration

49. Frome Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.

Signed

President
Date

Chairman
Date

Vice Chairman
Date

Secretary
Date